

TEACHERS' INFORMATION PACK 2023-24

The Hepworth Wakefield welcomes schools, colleges and universities to the gallery to learn in a creative and inspiring environment surrounded by world-class art.

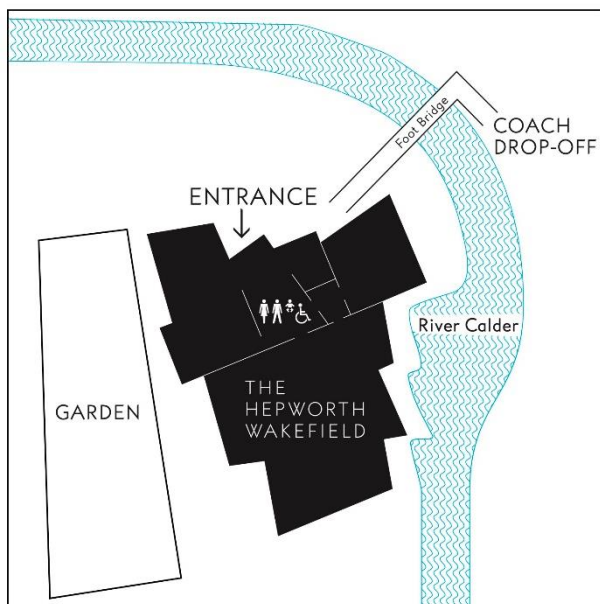
We offer FREE entry to gallery for all students and accompanying staff visiting as part of a pre-booked learning visit.

You can bring your group to the gallery for [teacher-led visits](#) or [artist-led workshops](#). Teacher-led visits should be booked at least two weeks in advance and artist-led workshops four weeks in advance by completing our [online enquiry form](#).

Pre-visits: For staff who would like to do a pre-visit before your trip, we offer complimentary tickets to the gallery. Please contact learning@hepworthwakefield.org to arrange.

Getting here

The Hepworth Wakefield is just outside the centre of Wakefield and a 10 minute walk from Wakefield Kirkgate Train Station. Our carpark and coach drop-off postcode is WF1 5QJ.



Coach drop-off: There is a coach drop-off point opposite our car park on Thornes Lane ([WF1 5QJ](#)). Access to the gallery is then a short walk across the pedestrian footbridge.

2 coaches can use the drop-off point at a time. **Please share details of the coach drop-off point with your coach company.**

Coach parking: Minibuses and coaches are not able to park in the drop-off point. Free coach parking can be found on Tadman Street ([WF1 5RG](#)).

Minibus parking: The nearest car park which accommodates minibuses is Wakefield Waterfront Car Park ([WF1 5JT](#)), a 5 minute walk from the gallery.

On Arrival

The gallery opens at 10am. Once inside, please sign in at the Welcome Desk. If you have a morning artist-led workshop your artist will meet you by the desk.

Maximum group size: We can accommodate 60 students per group. For groups of over 60, we ask you to divide into smaller groups and stagger your entry by 15 minutes. This helps to alleviate congestion and ensures everyone has an enjoyable experience. Groups can explore our garden and outdoor sculptures while waiting to enter.

Ratios: Please ensure that your group has the following ratio of adults to children

1:4 for EYFS years
1:10 for KS1 + KS2
1:15 for KS3 + KS4
1:20 for KS5+

Group supervision: Students that are KS4 and below **must be supervised by school staff at all times** throughout the gallery and in our garden.

Group locker: When you sign in at the Welcome Desk, you will receive a booked group locker for the duration of your visit. Please return the locker key at the end of your visit.

We also have individual lockers available for older students. Tokens are available from the Welcome Desk.

Teacher-led resources: If you have booked teacher-led resources these will be stored inside your group locker.

Toilets: In our Picnic Area we have 3 unisex toilets, a disabled toilet and a Changing Places toilet. More toilets are available in the entrance, past the Welcome Desk on your right.

Picnic Area: Our Picnic Area can accommodate up to 33 students at a time. Pre-booking is essential. If you have booked our Picnic Area please ensure you use it during your allocated time slot as other schools may also be using it that day.

This is a communal space and other groups may access their group lockers or the learning studios while you are having lunch.

Learning Studios: These are to the right of the entrance. If you have booked an artist-led workshop this is where some of your workshop will take place.

Exploring the galleries

The learning studios, picnic area, toilets, café and shop are on the ground floor. The gallery spaces are all on the first floor which can be accessed by stairs or lift. We have 10 gallery spaces with changing exhibition displays. You can find out what will be on during your visit [online here](#).

In the galleries: We recommend that you divide into small groups when exploring the galleries, with a staff member per group.

Groups are welcome to:

- Explore, draw, look and discuss the artwork
- Sit on the floor to spend time looking and drawing
- Ask our Visitor Experience Team questions

Please respect other visitors and ensure your group does not:

- Touch the artworks or plinths (the boxes artwork sometimes sit on)
- Run or shout in the galleries
- Step or lean over barriers
- Eat or drink in the galleries

Materials in the gallery: We encourage you to explore and draw in the galleries using pencils, paper and sketchbooks (A3 or smaller). To protect the artworks we do not allow wet materials and sharp tools such as pens, paints, oil pastels and scissors.

Photography: Photography, without flash, is allowed in all of the exhibitions. Photography is not permitted of children and vulnerable adults who are not in your group.

Teacher-led resources

We have teacher-led resources available to hire to support your visit and help explore the galleries and garden with your group.

Exploring Art Kits, suitable for KS1 – KS4: Borrow our Exploring Art Kits and help students look at artworks, discuss ideas and draw creatively in the galleries. Kits include A5 clipboards, drawing materials, looking tools, handling objects and activity prompt cards for teachers to use. *£ 25 for the day, 10% discount for Wakefield schools.*

Garden Sketchbooks, suitable for KS1 & KS2: Our Garden Sketchbooks help pupils to discover what they can see, hear and smell in The Hepworth Wakefield Garden and to look closely for the plants, shapes and patterns they can find. *90p per sketchbook, 10% discount for Wakefield schools.*

Reg the Sensory Snake, suitable for EYFS: Borrow Reg, our sensory snake, to guide your group on a journey through the galleries. Made from lots of different textures Reg support's children to explore their sense of touch. *£10 for the day, 10% discount for Wakefield schools.*

Artist-led workshops

We offer an exciting range of artist-led workshops that will take students on a creative journey in the galleries and different materials and processes including printmaking, clay, sketchbooks, drawing, sculpture, mixed media and felt making. **Find out more about the artist-led workshops you can book for your visit [here](#).**

Our workshops last for 1hr 50 mins and can accommodate up to 33 students at a time. Workshop times are either 10.10am-12pm or 1-2.50pm. We ask that teachers and staff support students engagement throughout the workshops.

Gallery focus for artist-led workshops: Our artist-led workshops focus on Barbara Hepworth's work in Gallery 4 and 5. The only exceptions are the Create & Construct and Sketchbook Adventures workshops which also explore other exhibitions.

Multiple workshops: If you have multiple classes visiting as part of your trip we recommend that you explore the other galleries and exhibitions during your teacher-led visit time.

The Hepworth Wakefield Garden

Our garden is a great space to continue your groups' learning by exploring the sculptures, plants and trees outside.

Please help us to look after our garden by only going on the grass and paths. Please don't touch or pick the flowers or plants. Plants that may look dead are part of the garden design.

Useful information

Risk Assessment: Our Risk Assessment is available online [here](#).

Visual Story: A visual story of the approach and journey through the gallery is available online [here](#).

Access: We welcome everyone to the gallery and strive to make everything we do as inclusive as possible. More information about access at the gallery can be found online [here](#). To discuss any access requirements for your group please contact the Learning Team on 01924 247398 or email learning@hepworthwakefield.org.

Gallery Guidelines: We ask that all groups sign our [Group Visit Guidelines](#) when they sign in at our Welcome Desk.

Book your visit through our [online enquiry form](#).

Teacher-led visits: Book by completing our [online enquiry form](#). If we can accommodate your visit then you will receive a confirmation email within 5 working days with the information for your visit. **Please note that sometimes our galleries are very busy and we may not be able to accommodate your preferred timings/ date.**

Artist-led workshops: If you would like to book an artist-led workshop as part of your visit please complete our [online enquiry form](#). We will then be in touch about whether our learning studios and freelance artists are available. **Please note that our workshops are very popular and can get booked up months in advance.**

Contact Us

If you have any questions or would like to discuss your visit further, please contact the Learning Team on 01924 247398 or learning@hepworthwakefield.org